



LECTOR PROCEDURES



Before Mass: Please **arrive at least 15 minutes before the start of Mass**. The second lector needs to let the first lector know that they are present. First lector needs to review the intercessions and the bulletin. Five minutes before the start of Mass make the “cell phone/pager” announcement. **If you cannot read on your scheduled day, please call your partner and let them know.**

Procession: When Deacon David is present the **1st Lector will not process to the altar**. Otherwise the 1st Lector (the 2nd lector should already be seated), carrying the Book of Gospels, follows the cross and candle bearers when processing to the altar. Senior servers follow us, and then the Celebrant. (Norm is generally there to cue you to go.) Set the Book of Gospels in the holder, wait for the Celebrant and bow or genuflect with him. Sit with the congregation until it is time to read.

1st Reader: After the Celebrant finishes the opening prayer, approach the ambo (lectern) on the left (when facing the altar). **Before stepping up, bow your head** (not your body) to the Tabernacle (not the Celebrant). **Adjust the microphone, and then pause before starting to read to allow the congregation to settle down.** Remember to **read with expression and feeling**; it is ok to smile and use facial expression! Once finished, if necessary, turn the page to the second reading. As you leave, step down and bow your head to the tabernacle and return to the pew.

2nd Reader: **During the last verse of the Psalm** or during the last response proceed to the ambo. When approaching the altar to read move toward the left and before stepping up bow your head toward the Tabernacle. Do the same as you leave. Adjust the microphone and let the congregation settle. Read with expression and feeling! When finished, remember to **place the lectionary, open, on the shelf below** to allow room for the Book of Gospels.

Intercessions: The 1st Lector should **proceed to the ambo during the reading of the Creed**. (The 1st lector will read the intercessions when Deacon David is not present). **The celebrant will read the names of the sick and the deceased, but the lector will announce the intercession.** For example: Lector: “Please remember all those in our parish who are ill, especially...” Priest: “John Smith”. Let us Prayer to the Lord”... **Remain at the ambo until the priest is finished with the final prayer.** You may wait for the greeters to finish with the collection in your row to reduce congestion.

Bulletin: Prior to Mass the 1st lector needs to review the bulletin to see what has been marked for reading, including the final hymn information. **It is not necessary to announce phone numbers.** If there are any questions, check with the Celebrant before Mass. Monsignor or Father will (generally) signal you when to approach to read announcements.

Recession: The 1st lector should be on the right of the Celebrant (facing altar) and the senior servers. Bow with the Celebrant (do not genuflect). The order of procession is the cross and candle bearers, the lector, the senior servers and the Celebrant. When Father John is the Celebrant, pause in the vestibule for his blessing and dismissal.

Revised: 9/21/2009

